

Now Hiring

Employment Services Technician 1 in Wasilla



For more info: Mat-Su Job
Center (907) 352-2500

Duties:

- Work in the Valley at the Mat-Su Job Center assisting employers and the public by providing quality employment, re-employment, and referral services for high-demand, high-growth occupational industries.
- Help a diverse customer base of job seekers, veterans and re-entrants to overcome obstacles to employment.
- Assist with career planning, researching the labor market, O*NET, job referrals and eligible training providers for grant opportunities.
- Coach job seekers on computer-based job applications, provide workshops such as how to create functional resumes and then document the services you provide in AlaskaJobs and other computer databases.

One year of relevant experience is required. Training is provided. In your application, please demonstrate your core competencies in teamwork, flexibility, interpersonal skills and oral communication skills (including public speaking) all with a quality customer-service focus.

Apply in Workplace Alaska: governmentjobs.com/careers/alaska/jobs/4480631-0/employment-services-technician-1-pcn-07-5134

Recruitment ends at 5 p.m. May 3, 2024