

WORKSHOP CALENDAR

Ketchikan Job Center

All workshops are held on the second floor in the **Hemlock Room**.

Job Club is offered weekdays: 8:30-9 a.m. Monday-Friday.

May 2012				
Monday	Tuesday	Wednesday	Thursday	Friday
ESL 3:30-4:50 p.m.	1	 2	ESL 3:30-4:50 p.m.	 4
7 How to Apply for a State Job 9-11 a.m. ESL 3:30-4:50 p.m.	8 Dynamic Resumé Writing 9 a.m.-noon Office Skills Boot Camp 1:30-3 p.m.	9	10 Interviewing Techniques 9-11:30 a.m. Flagging Class 12:30-3:30 p.m. ESL 3:30-4:50 p.m.	11
14 ESL 3:30-4:50 p.m.	 15	16	17 ESL 3:30-4:50 p.m.	18
21 ESL 3:30-4:50 p.m.	22	 23	24 ESL 3:30-4:50 p.m.	25 Introduction to Computer Basics 9-10 a.m.
 28 CLOSED FOR MEMORIAL DAY	29	30	31 ESL 3:30-4:50 p.m.	

We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



Alaska Department of Labor and Workforce Development

Address: 2030 Sea Level Drive Suite 220, Ketchikan, AK 99901-6073

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Sign up for workshops online at

jobs.alaska.gov